

## **REQUIREMENTS TO OBTAIN A SECURITY GUARD AGENCY LICENCE**

Form A – The Application form – to be completed in duplicate.

This form must be accompanied by:

- (i) 2 passport size photographs of the applicant;
- (ii) Police Certificate of Character for the Applicant, Managers and/or Secretary;
- (iii) Testimonials;
- (iv) Certificate of Registration;
- (v) Articles of Incorporation;
- (vi) A detailed business plan which should contain –
  - (a) list of prospective clients;
  - (b) type of services offered;
  - (c) procedure for training guards;
  - (d) initial number of guards; and
  - (e) description and swatches of guards' uniform.
- (vii) Curriculum vitae of the Applicant, Managers and/or Secretary;
- (viii) A completed Bond Form which must be prepared by a bank or an insurance company. The sum of the bond is twenty thousand dollars (\$20,000.000).

### **NOTE:**

1. Police Certificate of Character is only valid for one (1) year after the stamped date.
2. Articles of Incorporation are only required if the company is a Limited Liability Company.